



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda

October 11th, 2022

Meeting location – Event Center Conference room
459 South Main Street

9:00 A.M.	Consent agenda; payment of claims, approve meeting minutes	Action item
	Concerns with the Development Code Drew Pettis	discussion
	Semrad service bid for quote for annual maintenance of HVAC – event ctr.	Action item
	Holiday pay Sheriff	Action item
	Invite to Minidoka County for Legislative Dist. 27 elected officials and legislators meeting.	
	University of Idaho MOU for the extension office	Action item
	Extension administration for county leaders meeting	discussion
	Resolution for excess property sale.	Action item
	E911 Grant acceptance	Action item
	Ameriben renewal	Action item
	Hospital board	Action item
	Building permit comparison from 2021/2022	Discussion
	Land fill fees; which parcels pay, partial year or full year only?	Action item
	Investment of county funds Treasurer	Action item
	Ambulance; write off old debt, receive contribution for extrication equipment	Action item
	Assessor: host a county engagement team/work group	Action item
	Discuss onetime expense requests from departments	Action item
	Fairground land purchase	Action item
	Fair board request for a credit card	Action item
	County policy updates	discussion



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Meeting minutes for October 11th, 2022

Commissioners in attendance: Bill Lewis, Robert Christophersen, Ken Eliason

The meeting was opened with the Pledge of Allegiance and pray offered by Commissioner Lewis.

Commissioner Lewis called for a review of the agenda.

The consent agenda was addressed.

Commissioner Eliason made the motion to approve the consent agenda which included payment of claims and approval of the meeting minutes.

Commissioner Lewis seconded. All commissioners approved and the motion carried.

Drew Pettis spoke to the commissioners about the newly approved development code. He addressed two items specifically that he felt were in violation to the U.S. Constitution. The first comes from Article C: The requirement of 10% common open space in a Planned Unit Development Overlay District. In this case he referred to a U.S. Supreme Court case 512 U.S. 374 from 1994 also known as Dolan v. Tigard. The second concern was that of outdoor assemblies in Chapter four Article H. In this argument he cited Amendment L2.

Mike Semrad gave a bid proposal to the commissioners to conduct maintenance on the HVAC unit at the events center. The first suggestion was to straighten the cooling fins and add a protective cover over them. the second bid was to conduct a cleaning and filter change on a regular basis as determined by the commissioners. The first bid would cost \$1920.00 for parts and labor. The second bid would cost approx. \$404.00 per visit.

Commissioner Eliason made the motion to approve the bid to straighten the cooling fins and install a protective cover on the HVAC unit at the events center at the cost of \$1920.00 dollars.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Lewis made the recommendation to have Mr. Semrad work with building official Tory Richardson regarding regular maintenance.

Holiday pay – it has been proposed and discussed for several weeks to change the employee personnel manual as it pertains to holiday pay. The recommendation is to eliminate the option of deferring the holiday if the employee works on the observed day. The proposed change is this; If the employee works the observed holiday, as directed by their supervisor, then the holiday will be paid out to the employee at straight time in addition to the actual hours worked. The only time an employee will receive overtime is if their actual hours worked meet the Federal limits directing overtime pay.

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Commissioner Eliason made the motion to approve Resolution 2022-10-02 changing the personnel policy Holiday section to pay out the holiday pay if an employee works the observed holiday in lieu of deferring the holiday to use at a later time.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Minidoka County is hosting a meet the candidate meeting. the commissioners were reminded of this opportunity speak with some of the Legislative District 27 candidates.

University of Idaho requires a signed copy of their annual agreement with the county whereby they will provide services to the county in exchange for assistance from the county. in addition, this agreement also shows the total budget approve by the commissioners for the extension program.

Commissioner Eliason made the motion to approve the University of Idaho agreement.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Resolution 2022-10-01 was presented whereby declaring certain excess property as no longer needed and thus placed for sale by auction.

Commissioner Christophersen made the motion to approve resolution 2022-10-01 declaring certain county property as excess property to be sold at auction.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

E-911 grant acceptance. Previously a grant was applied for by the Sheriff's office. The grant was awarded to Oneida County and the acceptance paperwork needs to be signed.

Commissioner Christophersen made the motion to approve the E911 grant in the amount of \$29803.92.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Ameriben renewal agreement. Commissioner Lewis suggested that they hold off on the renewal with Ameriben, the company that conducted the wage study and helped create the step and grade scale. The topic was tabled.

Hospital board member – Sherry Blaisdell was discussed as one who could fill the position of new hospital board member.

All commissioners thought this to be a good choice.

Commissioner Lewis made the motion to approved Sherry Blaisdell as a member of the hospital board. Commissioner Eliason seconded. All commissioners approved and the motion carried.

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Building permit comparison. Commissioner Lewis provided the following comparison of numbers for the 2021 and 2022 years for county permits issued.

	2021	2022
Residential	36	38
Commercial	3	4
Ag	23	31
Misc. deck, patio, etc.	16	18

The following departments presented a few items, at commissioner request, of possible one-time expenses.

Sheriff

Bulk fuel tank for gas

Back up server for camera recordings

Pool

New filter system

Epoxy floors in changing rooms

Bathroom stalls in women's change room

Reconstruction of drains on the south and west sides of the pool

Fairboard

Power source on east side of arena

RV parking in same area

Arena lighting upgrade

New horse barns

Land purchase for future expansion

Commissioner Eliason made the motion to approve the offer of \$20,000.00 dollars per acre for six acres on the north east side of the fair ground property, and to further authorize Ken Moss jr. to discuss the offer with the land owner.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The fair board requested a credit card for their use. The commissioners were not in favor at this time.

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Investments – Treasurer L. Love reported to the commissioners that there is an opportunity to invest some money with great returns. She further asked that the commissioners consider their onetime expenses and if possible, hold off on spending in the near future so that she can capitalize on this opportunity.

Land fill charges – County Treasurer L. Love asked for clarification on who and how much should be charged for the land fill. She reported that there were multiple properties that were only paying for part of the year because the home owners travel south for the winter. Others were paying on a different scale because they lived in a multifamily dwelling.

IDWAY rep. Jayson Lower explained that in the other counties he deals with, they charge the same across the board for all parcels with an address which indicates a residential improvement. Attorney Brower found county ordinance, #2004-08-01 which states that forgiveness or allowances for land fill fee reductions must be applied for each year in September. He further stated that if no request had been received then all fees could be reset to the full amount for the coming tax drive.

Ambulance – Originally, they wanted to seek commissioner approval to write off some old debt however they were not quite prepared to present all debt at this time.

It was reported that Stotz equipment in Tremonton Ut. awarded \$16,200.00 to the ambulance department to help with the purchase of extrication equipment. They further asked permission to add this spending to their FY2023 budget.

Commissioner Lewis made the motion to approve the expense of \$16,200.00 dollars by the ambulance department received from Stotz equipment.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Assessor's office made the request for expenses to host a multi county engagement team of assessors and DMV personnel. This was not requested in their budget process and will cost around \$125.00 dollars.

Commissioner Eliason made the motion to approve the expense for the Assessor's office to host the multi county meeting.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The Assessor made the one-time expense request for a replacement printer/plotter for creating their maps and also, a second county car for employee use. The second car has been in discussion for some time.

Commissioner Christophersen made the motion to approve the purchase of a second county car at the cost of \$39,540 as bid by Caribou Ford.

Commissioner Eliason seconded. All commissioners approve and the motion carried.

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Road and bridge one-time expense requests are;
new carpet for their break room
addition of a breeze way on both entry ways
two traffic counters
generator for the salt shed and maintenance shop
new shed for storing equipment
bulk gas fuel tank.

Weed department one-time expense requests
New building with proper chemical storage.

Extension agent Fannesbeck one-time expense request.
New event center lighting in the parking area
signage on South Main to direct traffic to the 4-H / extension office.
display tables for the 4-H during the county fair
new livestock barn

Clerk one-time expense
New carpet in court house
Rebuild of counters to meet ADA requirements
New desks for offices

The meeting was adjourned.

A handwritten signature in black ink, appearing to read "Bill Lewis", written over a horizontal line.

Bill Lewis, Chairman

A handwritten signature in black ink, appearing to read "Matthew L. Colton", written over a horizontal line.

Matthew L. Colton, Clerk

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